

Logging into MyLincoln

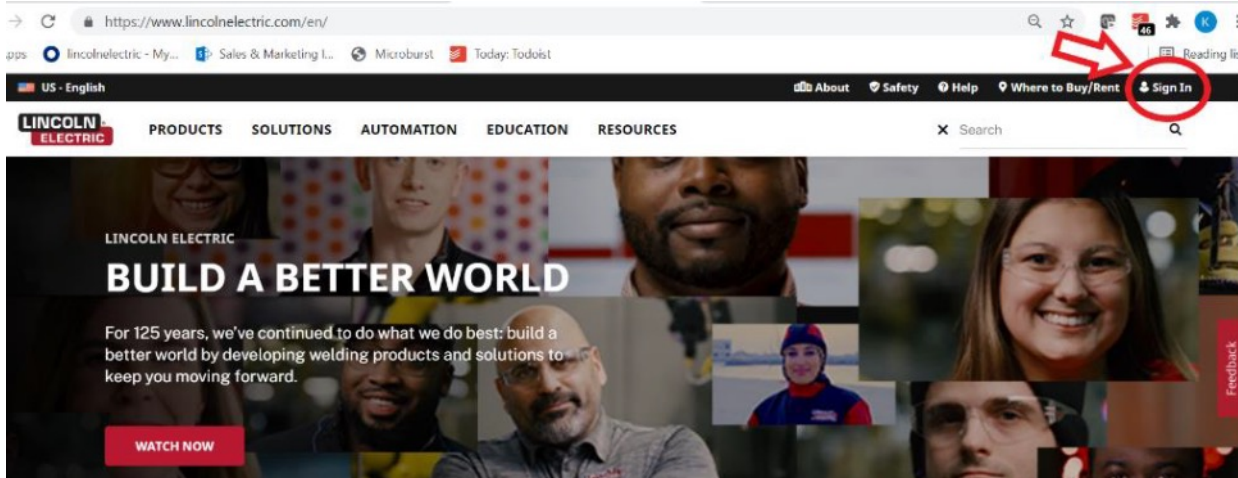
If you DO NOT have a MyLincoln account:

- » Go to <https://www.lincolnelectric.com/en/Ask-the-Experts/Request-a-Business-Account> and fill out the Lincoln Electric Business Account web form. Once you get access to MyLincoln, follow the steps below to access training.

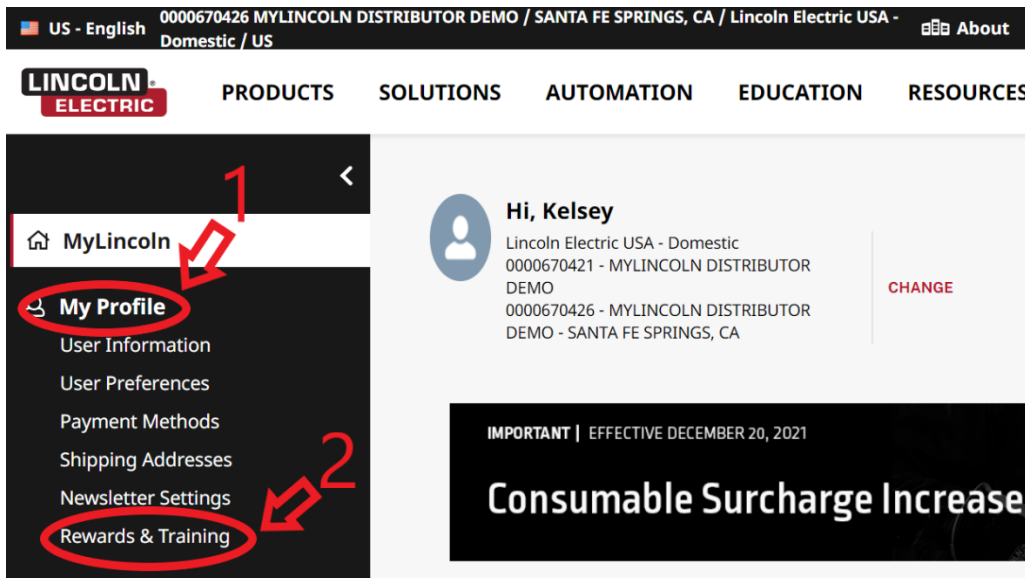
If you have a MyLincoln account:

- » Go to www.lincolnelectric.com using Google Chrome. Follow the six steps below to access the training:

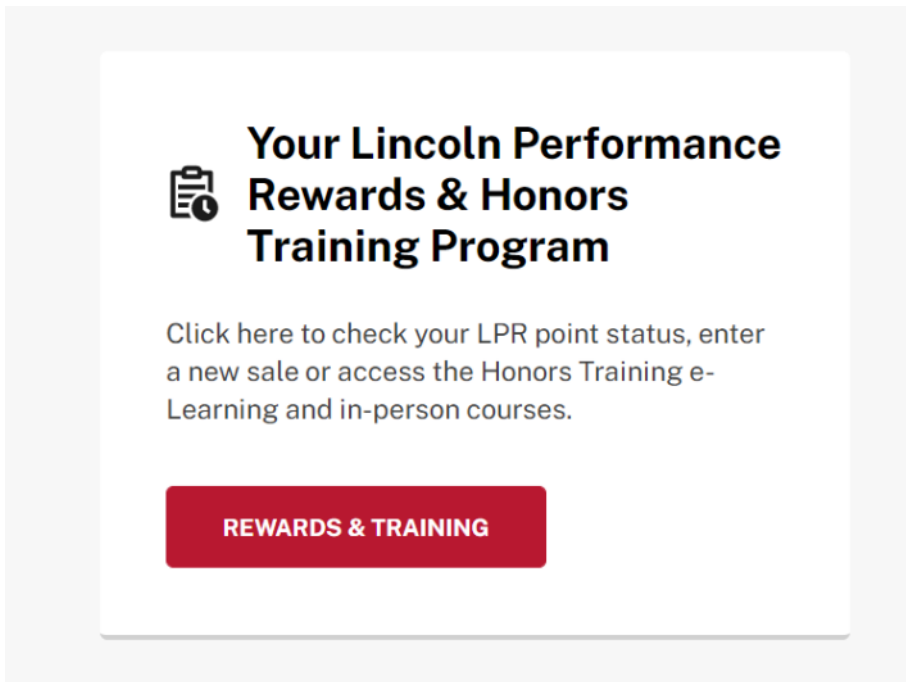
STEP ONE: You must have a MyLincoln account to access the Honors Training Program. Login using your MyLincoln username and password. Click on Sign In.



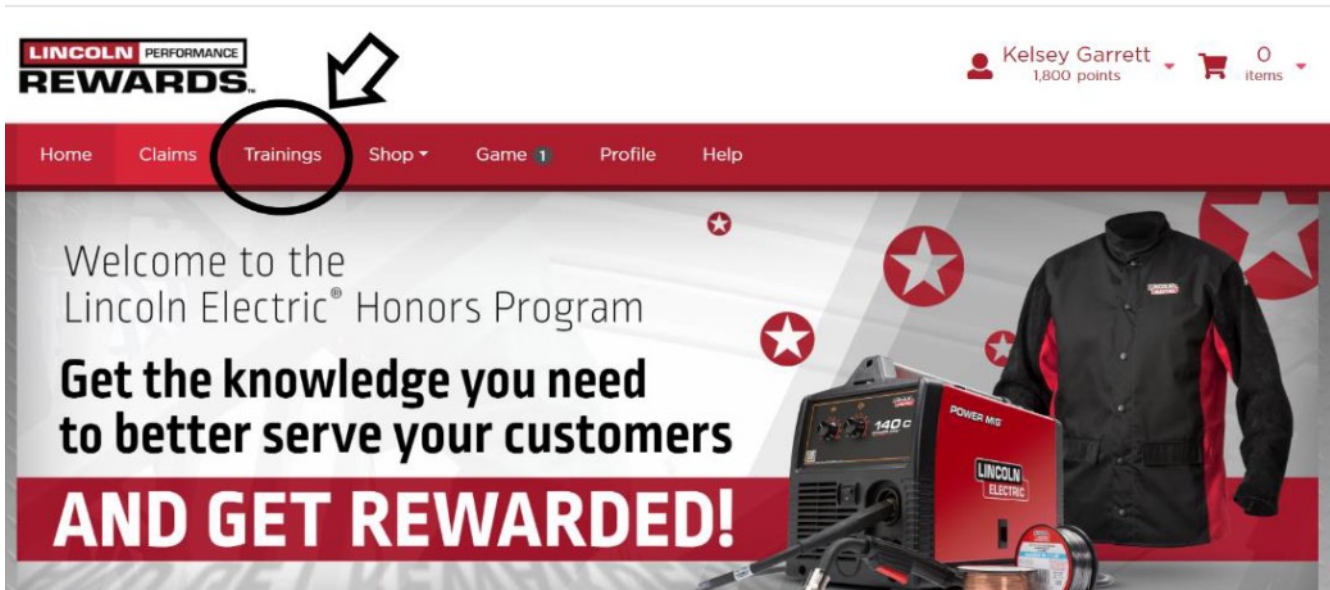
STEP TWO: On the left-hand side, there is a black toolbar. Select **My Profile** and then select **Rewards and Training**.



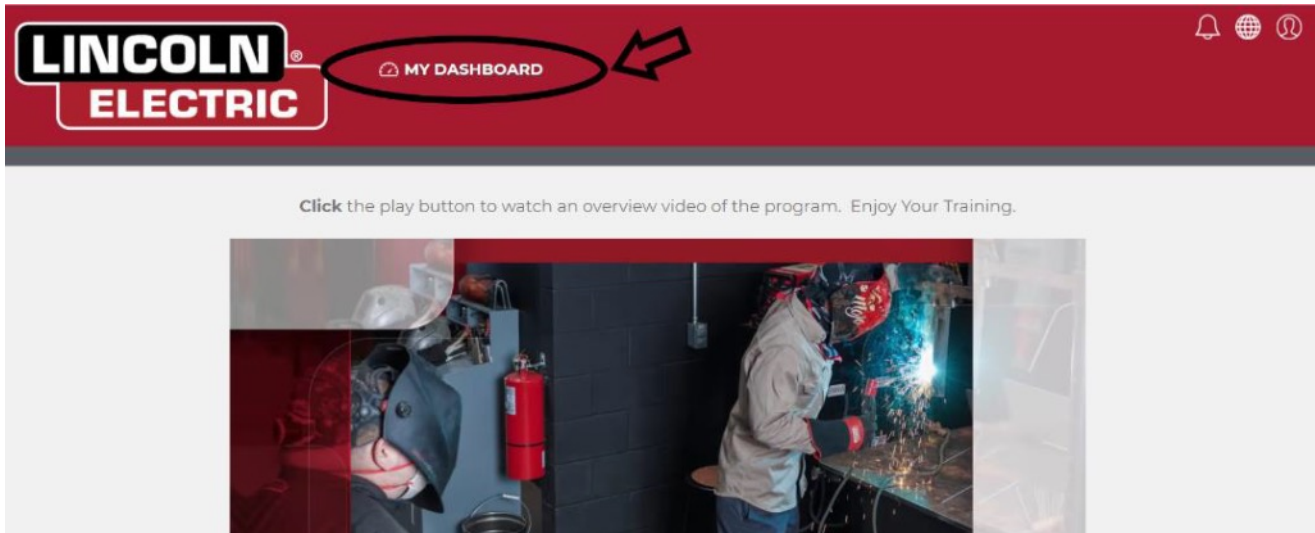
STEP THREE: Scroll down and select the red **Rewards & Training** button. If this is your first time logging into Lincoln Performance Rewards on the updated website, you will be prompted to choose your store location and accept the terms and conditions.



STEP FOUR: Select **Trainings** on the top bar.

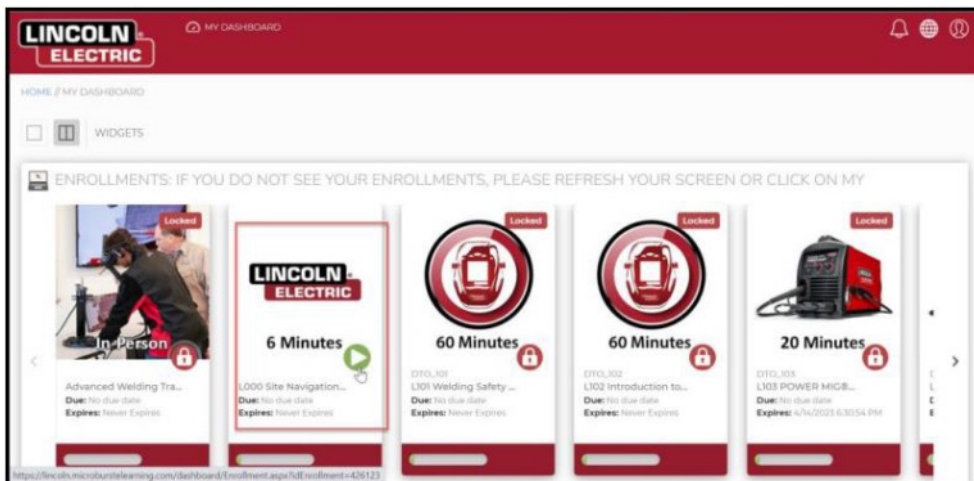


STEP FIVE: Select **My Dashboard** to access training.

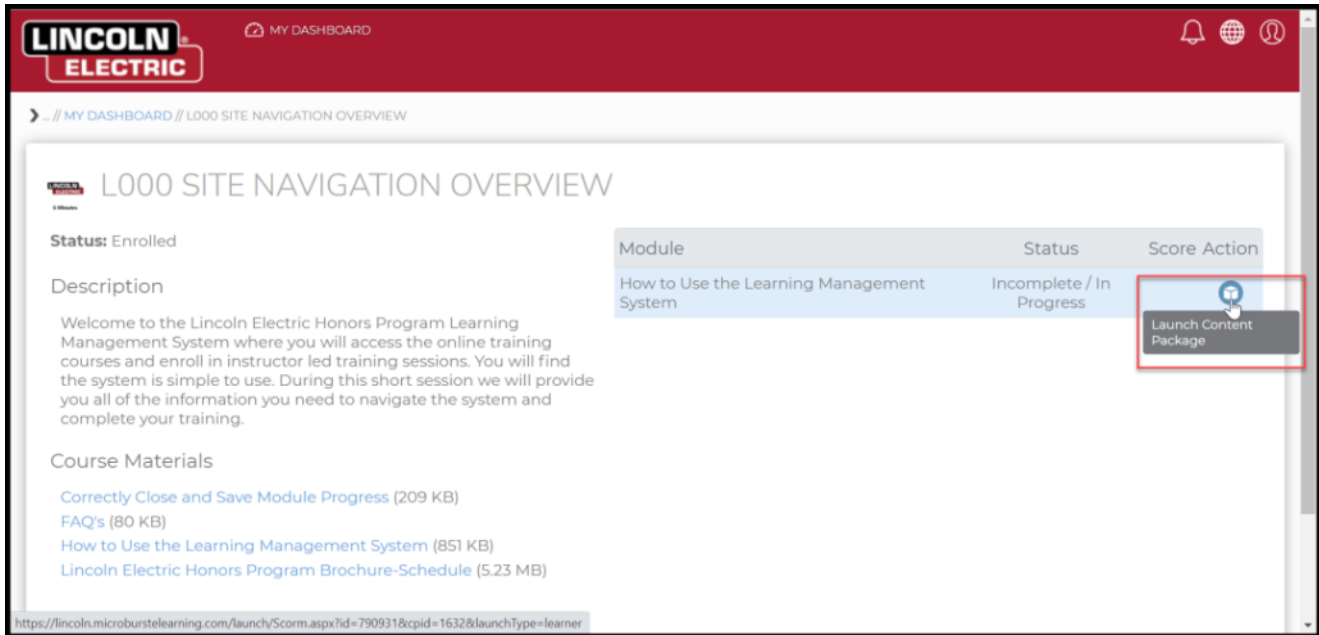


STEP SIX: As the Dashboard populates* the Site Navigation, your next course will be the only class with the option to launch. To unlock all other eLearnings, you must complete the Site Navigation course. Click the green arrow (highlighted above) to launch the class content.

*Please note: When you first log in, the Dashboard can take several minutes to populate. If your Dashboard does not populate in 5-7 minutes, please consider: 1.) Using Google Chrome and 2.) Clearing your browser's cookies and cache.



STEP SEVEN: The module home page appears after clicking the green arrow. Under **Score Action**, on the right side of the page, there will be a blue button allowing you to launch the **Content Package** for the course, allowing you to access the course video.



STEP EIGHT: Watch the video. Once the video is complete, click the red X in the upper right-hand corner of the screen. Clicking the X completes the course and unlocks all eLearnings.

