

Lincoln Electric Vendor's Shipping Letter of Instruction Ocean/Air Import Freight into the United States

Lincoln Electric and Lincoln Electric subsidiaries do not act as the U.S. Importer of Record for freight delivered with duties paid (DDP).

For ocean shipments, Lincoln Electric and Lincoln Electric subsidiaries may be unable to act as the U.S. Importer of Record if complete ISF filing information is not provided to our broker 72 hours prior to loading on the vessel.

Lincoln Electric and Lincoln Electric subsidiaries carry insurance to cover import shipments. No additional insurance is needed unless special instructions are received from the Lincoln Electric buyer.

(For non-palletized shipments less than 50 kg use UPS Worldwide Expedited service - details below)

Import Transportation Providers & Customs Brokers:

DSV Air and Sea Inc.

ATTN: Import Manager (LincolnCLEImports@us.dsv.com)
20445 Emerald Pkwy, Suite 400
Cleveland, OH 44135
TEL: 440-243-0900
FAX: 440-243-8270

Expeditors International

18029 Cleveland Parkway
Cleveland, OH 44135
CLE-Lincolnelectric-Imports@ExpeditorsIntl.onmicrosoft.com.
Please send all ISF information and documents to CLE-ISF_cle-isf@expeditors.com

For Shipments Routed by Lincoln Electric Cleveland

(FCA, FAS, FOB) Contact the local Expeditors International or DSV Air & Sea office to make the booking arrangements. All documents including ISF information (ocean freight) and a commercial invoice that meets Lincoln Electric specifications must be provided at the time of booking. If you need contact information for the closest Expeditors or DSV office, please send your request to the email noted above.

Please contact Daniel Pesut @ Daniel_Pesut@lincolnelectric.com for forwarder/broker selection.

For Shipments NOT routed by Lincoln Electric Cleveland

(CPT, CFR, CIP, CIF, and DAP) with Lincoln Electric or one of its subsidiaries acting as the U.S. Importer of Record. Expeditors or DSV must be indicated as the Notify Party (Cleveland office, address stated above) on the Ocean Bill of Lading or Airway Bill. For ocean freight, ISF information must be provided on the Lincoln ISF form to Expeditors or DSV once a booking is made with the shipper's selected forwarder. ISF information must be provided to Expeditors or DSV no later than 72 hours prior to loading on the ocean vessel. If these requirements are not met, Lincoln Electric may not be able to act as the U.S. Importer.

- » All shipments must be booked as 'Express Release'
- » Send arrival notice to Expeditors or DSV fax number or email
- » When required, send original documents to Expeditors or DSV at the above address

Please contact Daniel Pesut @ Daniel_Pesut@lincolnelectric.com for further information and forwarder/broker selection.

International Import Parcel Shipment information (this does not apply to domestic shipments)

For non-palletized international inbound shipments less than 50 kg* use UPS Worldwide Expedited service. Account number is provided on the purchase order. Shipper is responsible for all charges if correct service level is not selected. At times, expedited service levels may be required; if so, the requesting party must provide the shipper with written approval to expedite the shipment. If written approval is not provided, shipper must pay all charges.

(*extremely long or wide shipments may require other shipping arrangements)

Imports via truck over the Mexican/U.S. border or over the Canadian/U.S. border follow a different procedure. Please contact Kyle Morris @ Kyle_Morris@Lincolnelectric.com for information.